

Guidelines for Academia Sinica Foreign Talent Recruitment: Airfare and Relocation Expense Subsidies

Approved based on Directorate-General of Personnel Administration Human Affairs Letter No. 1090026715 on February 14, 2020

Promulgated based on Human Affairs Letter No. 10900038761 on February 21, 2020

1. Academia Sinica is committed to recruiting outstanding foreign talent. In order to achieve this goal, AS has established the “Guidelines for Academia Sinica Foreign Talent Recruitment: Airfare and Relocation Expense Subsidies” (hereafter referred to as the “Guidelines”).

2. The above subsidies are only provided to newly appointed full-time research staff at the rank of assistant research fellow or above who are recruited from abroad. However, special cases approved by higher-level administrative authorities are not subject to this limitation.

3. The standards for airfare subsidies are as follows:

- (1) Subsidy funds should be used for flight tickets to Taiwan for research staff, their spouses, and their children under age 18.
- (2) Subsidized flight tickets are limited to economy class. Business class is only permitted for AS Academicians or directors of institutes, preparatory office, or research centers.

4. The standards for relocation expense subsidies are as follows:

- (1) Subsidy funding of US\$3,000 is provided for research staff with dependents. Relocation expenses over \$3,000 and under \$7,000 may be subsidized according to actual expenses. Each institute, preparatory office, or research center reserves the right to decide funding amounts.
- (2) Subsidy funding of US\$2,000 is provided for research staff without dependents. Relocation expenses over \$2,000 and under \$4,000 may be subsidized according to actual expenses.
- (3) Relocation expense subsidies may also be used to cover excess baggage fees.
- (4) Relocation expense subsidies may only be used for moving personal belongings to Taiwan.

5. Funding sources for subsidies in the “Guidelines” should be covered by relevant institutes (preparatory offices) and research centers.

6. Each institute (preparatory office) and research center should consider the necessity of recruiting foreign talent, provide airfare and relocation expense subsidies according to the “Guidelines”, and submit expense reports to AS for approval.

7. Those who apply for airfare subsidies according to Article 3 should provide flight tickets or proof of itinerary for reimbursement. Those who apply for relocation expense subsidies according to Article 4 Subparagraphs 1 and 2 should provide receipts for reimbursement.

8. The “Guidelines” and amendments thereof have been approved by the General Assembly, and approved and implemented by the Executive Yuan.